

Budget Help Sheet

The Team Budget Worksheet is provided for you to acquire a budget for your Mission Trip.

The way to use this form is very simple. We will fill out the budget sheet for you as we take information from the Questionnaire you have filled out and returned to us. The budget sheet will show exactly where the funds are going and how they will be used giving you the ability to question and or make changes.

This process is fast and will not require much time. This will enable you to begin fund raising and have meetings to prepare for your trip.

The amount for your Mission Trip will depend greatly on your choice of activities the size of the project and the length of stay. Some of our projects can be adopted due to the fact they are broader in scope. Such as building the entire second floor on the school vs. doing block work on the school for four days. If you are a team that is not sure of what you want to do specifically you may just wish to come and work under our direction and we can assign you priority projects. In every case we work with a *set figure per person*. Construction projects as shown on your budget sheet allocate approximately \$180.00 per person for construction projects.

Transportation on the Island will be arranged through us and pre determined on your budget sheet.

The total budget minus the Administration fee will be sent by wire 30 days prior to your mission date (arrival). The administration fee (\$30.00 per person) will be mailed to the treasurer at our Board of Directors address. All this information is made available on the **Transmittal Form** that will be made available to you for sending the wire.