

GETTING STARTED





TEAM LEADERS

Your **Team Leader** is a volunteer, your team leader has a heart and passion for missions, **your Team Leader is in charge.**

The designation of **Team Leader** is an awesome responsibility and is not to be taken lightly. Your **Team Leader** spends hours upon hours figuring and budgeting and doing forms making meetings and conversing with persons in other countries.

He or she has taken on a responsibility for your safety and welfare and spiritual guidance in a foreign country. They have also spent time in preparation and training to be your guide on a most incredible spiritual journey.

Your **Team Leader** will no doubt have times in this process that will be overwhelming and burdensome. Your **Team Leader** will be in constant need of your prayers, cooperation and support. You will be assigned responsibilities to help your team leader in the planning and on site tasks ahead.

It is the **Team Leader** that will be in communication with the Host while making preparations for this trip. While in Honduras / Roatan your **Team Leader** remains in charge the Host will assist and provide the **Team Leader** with the needed information and communication involving all matters of concern.



MISSION TEAMS

Mission Teams consist of all ages, backgrounds, talents and gifts. What is mostly needed to be on a team is the will to go, *Matthew 28: 18-20*. On a **team** there is a job and a place for anyone and everyone.

Your Host in Honduras / Roatan will have knowledge of the teams makeup prior to your arrival. It is obvious that no two **teams** are alike and this also holds true to the projects and job assignments. You will never be placed in a position that would require more than you are capable of doing.

All **Mission Teams** will have time to shop for items or gifts to take home. Stores, eating establishments, medical facilities and Internet access is available upon request through your team leader.

Teams may be split up to provide multiple services such as medical, construction and teaching (VBS). All **teams** will stay together for meals and sleeping arrangements unless the Team Leader designates otherwise.

All **teams** are encouraged to have daily devotionals and to attend Worship services if available.

You are a team, work together, laugh together, enjoy one another and assist each other.



USING RESOURCES

Responsibilities of the team leader

From the moment a team leader accepts the challenge of leading a team until their return and the final review of the mission, the team leader will be entrusted with many responsibilities. A brief, but in no way exhaustive, list of the responsibilities follow:

1. Prayerfully plan the mission in a way that the entire mission will be a Christian ministry where Christ is at the very center of plans and actions.
2. Set a budget.
3. Recruitment of the team members. This is a challenging and exciting adventure, but one that must be done early and ardently.
4. Have one or more orientation sessions with team members before your mission and a team reunion following the mission

5. Know your schedule, as well as, the proposed task of the mission and communicate these to your team.
6. Assign responsibilities among the team members such as:
 - a. Devotional leader
 - b. Financial secretary
 - c. First Aid assistant
 - d. Work crew leaders
 - e. Journal keeper
 - f. Music leader
 - g. Evaluation collector
 - h. Other
7. Be certain to turn in completed required forms for all team members, and on the mission be certain to carry a team leader copy of each.
8. Make copies of the passports.
9. Make sure all travel arrangements are in order. Keep in mind the importance of the entire team traveling together.
 - a. Tickets
 - b. En route lodging
 - c. Van rental
10. Check every team member's ticket
 - a. Correct names
 - b. Exact date & time
 - c. Seat assignment
11. Plan for prayer partners for each team member.
12. Arrange for a dedication (sending forth) service with the Pastor of your Church.
13. Keep the team focused on the purpose – “to share the love of Christ in ways that make a Christian difference”. Make certain that the purpose of the mission is the focus - not the task... and that relationships with people are always more important than projects. Lead your team in appreciating other cultures through building relationships with your host.
14. Be sensitive to each team member.
 - a. Visit with each one individually
 - b. Be open to input from members

- c. Be complimentary of achievements
 - d. Deal with concerns appropriately and immediately.
15. Communicate clearly with team members and host team on a daily basis.
- a. Provide the precise information
 - b. Clarify arrangements with host teams
 - c. Renegotiate when necessary
16. Keep the servant role in focus.
17. Involve the local people with mission team.
18. Have daily devotions as a team and worship with the local people.
19. Provide opportunities for experiencing the local culture.
20. Respect your budget and make every effort to stay within its limits. Provide an emergency fund (usually cash on hand) for your team in case you experience unexpected costs
21. In case of an emergency, have contact information for key persons easily available to you and your team members.
- a. Site Team
 - b. Church leader(s) of the area where you are serving
 - c. Physician/medical personnel
22. After your mission, schedule and meet with your team, reunite and plan a time to share with your church your stories.
23. Remember, tell the mission story by making a report to church(es), prayer partners, and others. (Remember yourself and lead others in remembering that the purpose is always most important ...
To share the love of Christ in ways that make a Christian difference).

Internet

With the use of the **Internet** you can acquire much information below is a list of addresses that you can use for information:

1. Passports: http://travel.state.gov/passport/passport_1738.html
2. Travel Insurance: <http://www.insuremytrip.com/>
3. U.S. Customs: <http://www.cbp.gov/xp/cgov/travel/>
4. Roatan Information: <http://honduras.com/hondurastips/english/roatan.htm>
5. CDC: <http://wwwn.cdc.gov/travel/default.aspx>
6. Weather: <http://www.travel-to-honduras.com/honduras-weather.php>
7. Standards of Excellence (Short Term Mission)
<http://www.stmstandards.org/standards-overview.php>

- a) Internet cafés are available on the island, some of the hotels offer Internet service with computer terminals, and a fee is required.
- b) Phone service is also available at most Internet cafes at a very reasonable rate.
- c) Cell phones usually do not work well if at all.
- d) Contact phone numbers will be made available to the team leader once travel arrangements and sleeping arrangements have been made.

** It is advised that Cell Phones and or Lap Top computers be left in secure areas, do not take them to project sites **

LANGUAGE PHRASES

Spanish

English	Spanish	Phonetic
Hello	Hola	<i>OH-lah</i>
Good Morning	Buenos días	<i>Bweh-nohs DEE-az</i>
Good Afternoon	Buenos tardes	<i>Bweh-nahs TAHR-dehs</i>
Good Night	Buenas noches	<i>Bweh-nahs noh-chehs</i>
Goodbye	Adios	<i>Ah-dee-ohs</i>
Yes/No	Si / No	<i>See / Noh</i>
My name is...	Me llamo.....	<i>May yah-moh...</i>
I live in...	Vivo en...	<i>Bee-bohehn...</i>
Please/Thank you	Por favor/Gracias	<i>Por fah-bohr / Grah-see-ahs</i>
You're welcome	De nada	<i>Day nah-dah</i>
I am on a Christian mission trip	Estoy en una excursion misionera cristiana	

Numbers

0	1	2	3	4	5	6	7	8
zero	uno	dos	tres	cuatro	cinco	seis	siete	ocho
9	10	11	12	13	14	15	16	
nueve	dies	once	doce	trece	catorce	quince	diez y seis	

****notes****

**** On Roatan English is spoken along with Spanish. You will find the Spanish-speaking people to be quite helpful with your practicing of the Spanish language. Try to learn some Spanish phrases you will find it very rewarding and much appreciated.****

First Aid Kit Mission team Pack

Buffered Aspirin	100 tablets
Extra Strength Tylenol	100 tablets
Thermometer	2
Cotton balls	100
Band-Aids: medium size and butterflies	1 box each
Q-Tips	1 package
Sterile dressings (individually wrapped):	
4 x 4 gauze	10
2 x 3 non-stick	10
5 x 9 thicker abd. pads	10
3" stretch gauze wrap	4
Eye pads	6
1" Paper Tape	2 rolls
2" Cloth (regular adhesive) Tape	1 roll
Phisoderm	1 bottle
Antibiotic Ointment	1 tube
Non-sterile Exam Gloves	1 box
Instant Ice Pack	2
3" Ace Bandage	2
Finger splint	2
Wrist splint	1
Calamine Lotion	1 small bottle
Imodium A-D	2 packages
Pepto-Bismol Tablets	1 package
Laxative	1 package
BenGay	1 tube
Benadryl	1 bottle
Aloe lotion/gel	1 small bottle
Vaseline	1 small jar
Eye Drops	1 small bottle